

## NEW DURHAM LIBRARY TRUSTEES

### AGENDA

June 2 2015 - 6:33 pm

Call to Order

Present: Richard McCormack, Max Wirestone, Angi Manning-Welch, Bill Meyer, Joan Martin

#### **Approval of Minutes for May 2015**

Richard noted to amend minutes from “Joan seconds” to “Richard seconds  
Bill Meyer as treasurer”

Bills motions to accept amended minutes

Angi seconds

Unanimously approved

#### **Financial Report**

Final TD transition has not been made. Bill wanted to be sure everything had cleared before closing it. He will follow up this month.

Operating Balance \$6,507.45

Trustees balance \$6,896.33

\*Both figures include TD and MVSB

\*approximately \$500 in checks have not cleared yet

Joan stated she would like to be able to see bank statements for each month.

There is much discussion about this topic.

Joan states each month the invoices should be read aloud in the interest of transparency.

Richard states that all of these documents are always readily available to anyone

There is much discussion about who is to ‘oversee’ the finances of the library.

For future meetings Bill will bring one copy for interested parties.

#### **Director’s Report**

Library Statistics

Attendance: slight dip

Ebooks use continues to increase

Programming Update:

Max states he will continue to update programming notes but not include incidental costs; only specific programming costs.

The organic gardening program was changed to be on July 9<sup>th</sup>.

### **New Business**

Library Wage Increases:

Richard quotes the newspaper that “all of the town employees except the library employees were given raises”. He spoke with Jeremy and reports that this was inaccurate. Max reiterated the fact that the Baysider was incorrect.

Joan Martin – Civility:

Requests that board business be taken care of during meetings.

Much discussion.

Board agrees to keep trustee business at meetings.

Richard reads a letter from John Michaud resigning from the board.

Trustees will need to recommend potential members to the BOS. Please bring ideas to the next meeting as replacements. The replacement will fill out John’s term, the BOS will appoint.

### **Old Business**

Library Audit – 2014, 2015 to date ‘books’ are locked up at Town Hall, Joan was concerned about safety before the audit. Max will return them to the library once the audit is complete or when the Trustees deem it is time.

Taping of Meetings

Richard read a statement he prepared.

Bill made a motion to remove the taping issue from the table as previously noted.

Angi seconds

Unanimously approved

Meetings will be taped and posted online.

Max brings up he is still concerned about patron privacy during taping. He would like to see meetings changed to 7:00 or find another location.

Bill makes a motion to move future meetings to 7:00

Joan seconds

Unanimously approved

Richard requests a thank you note written to Bob Hamilton.

Angi restates that library business needs to stay at board meetings.

Bill motions to adjourn

Angi seconds

Unanimously approved 7:23 PM

Respectfully submitted,

Angi Manning-Welch  
Recording Secretary